

## REQUEST TO MISS PERFORMANCE

Please fill out this form in its entirety and turn it in to your director at least 14 days advance of your requested absence. Any request, regardless of reason, received after that time can be listed as unexcused. Include all signatures and phone numbers, when appropriate. For every unexcused absence from a performance, a deduction of one and not more than two letter grades will be made from that Quarter Grade. This includes punctuality, dress, and concert behavior. Please see the RMHS Music Department Calendar for information on all dates. Absences from rehearsals and performances will be considered excused only if the absence is due to serious illness or accident, or attending a wake, funeral, or wedding. Family emergencies for health reasons will also be excused if Mr. Buti is notified by the student's parent as soon as possible. If an emergency does occur, please call the band office at 718-5752 or send an e-mail to: [chris.but@d214.org](mailto:chris.but@d214.org). No student will be excused from a rehearsal or performance for a job related reason. Please understand that just because a form is filled out doesn't mean that the absence will be excused.

Student Name \_\_\_\_\_ Date missing \_\_\_\_\_

Detailed reason for missing performance \_\_\_\_\_

Student Signature \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Sponsor Signature \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_  
(when appropriate)

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For Director only: Date form turned in \_\_\_\_\_ Excused \_\_\_\_\_ Unexcused \_\_\_\_\_

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